

**EXHIBIT B (Page 1 of 2)**  
**ARCHITECTURAL APPROVAL APPLICATION**

Mail to: **Rancho Highlands Community Association**      ARC # \_\_\_\_\_  
c/o Avalon Management Group  
43529 Ridge Park Drive  
Temecula, CA 92590

Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

Telephone Number : (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Applicants Mailing Address: \_\_\_\_\_

Modification Requested: \_\_\_\_\_

Desired Commencement: \_\_\_\_\_ Estimated Project Duration: \_\_\_\_\_

**PLEASE FILL IN DETAILS BELOW IF NOT SHOWN ON PLANS:**

Are existing improvements shown on plans? \_\_\_\_\_

Names of plants \_\_\_\_\_

Type of materials used \_\_\_\_\_

Type of wood surfaces \_\_\_\_\_

Color scheme \_\_\_\_\_

Neighbor Notification Statement attached? \_\_\_\_\_ Two (2) copies of plans attached? \_\_\_\_\_

**Exterior paint applications.** The Association recommends owners select colors found in the community color palettes or original tract merchant colors. Any change of color will require the “Exterior Paint Color Diagram” (Exhibit D), and the “Neighbor Notification Statement” (Exhibit C) be submitted with the application. The community color palettes can be viewed at the Association office and the Dunn Edwards paint store.

**Architectural Control Committee:**

You are hereby advised that the work described above is proposed and approval is requested. Attached is a drawing of the work to be done including materials to be used. We understand that the city of Temecula requires building permits for home improvements. This is the homeowner’s responsibility to secure. We agree to hold Rancho Highlands Community Association harmless from any liability, damage and/or loss resulting from the construction or performance of the proposed modification, whether or not constructed pursuant to approved plans, drawings, and/or specifications.

**EXHIBIT B (Page 2 of 2)**  
**ARCHITECTURAL APPROVAL APPLICATION**

Signature (s) of Owner (s): \_\_\_\_\_  
\_\_\_\_\_

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FOR COMMITTEE USE ONLY : DO NOT WRITE BELOW THIS LINE

Date Committee Received: \_\_\_\_\_ Date Committee Reviewed: \_\_\_\_\_

\_\_\_\_\_ Approved

\_\_\_\_\_ Approved with the following conditions: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Disapproved as submitted.

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_

If plans submitted by an owner are disapproved by the ACC, the applicant may appeal in writing to the Board of Directors. The appeal must be submitted within 30 days of the ACC's denial.

\_\_\_\_\_  
Committee Member Signature Print Name

\_\_\_\_\_  
Committee Member Signature Print Name

\_\_\_\_\_  
Committee Member Signature Print Name

\_\_\_\_\_  
Committee Member Signature Print Name

\_\_\_\_\_  
Committee Member Signature Print Name

**EXHIBIT C (Page 1 of 2)**  
**NEIGHBOR NOTIFICATION STATEMENT**

It is the intent of the Architectural Committee to notify neighbors on any improvements which may impact their use and enjoyment of their property. The Committee and/or the Board may waive the requirement for neighbor notification on an individual basis. Neighbor approval or disapproval of a particular improvement shall only be advisory and shall not be binding in any way on the Architectural Committee's decision.

1. Definitions: Facing Neighbor, Adjacent Neighbor, and Impacted Neighbor.

Facing Neighbor: Means the three (3) homes most directly across the street.

Adjacent Neighbor: Means all homes with adjoining property lines to the Lot in question.

Impacted Neighbor: Means all homes in the immediate surrounding area which would be affected by the construction of any improvements.

2. Improvements Requiring Notification

Any exterior improvements including, but NOT limited to exterior painting.

3. Statement

The Facing, Adjacent and Impacted Neighbor Notification Statement set forth on the next page (Exhibit "C") must be provided to the Architectural Committee to verify the neighbors have been notified about the proposed improvements.

**EXHIBIT C (Page 2 of 2)  
NEIGHBOR NOTIFICATION STATEMENT**

**The attached plans were made available to the following neighbors for review:**

Impacted Neighbor	Impacted Neighbor
Name _____	Name _____
Address _____	Address _____
Signature _____	Signature _____
Date _____	Date _____

**Common Area or Back Yard - Rear of Home**

Adjacent Neighbor		Adjacent Neighbor
Name _____	Name _____	Name _____
Address _____	Address _____	Address _____
Signature _____	Signature _____	Signature _____
Date _____	Date _____	Date _____

**Your Street - Front of Home**

Facing Neighbor	Facing Neighbor	Facing Neighbor
Name _____	Name _____	Name _____
Address _____	Address _____	Address _____
Signature _____	Signature _____	Signature _____
Date _____	Date _____	Date _____

My neighbors have seen the plans I am submitting for Architectural Committee approval (see above verification). If any neighbor has a concern, they should notify Avalon Management in writing. Please note that neighbor objections do not in themselves cause denial of the plans, however, those concerns may be considered by the Committee. All above boxes must be filled out whether or not a signature has been obtained.

**SUBMITTED BY:**

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Email: \_\_\_\_\_

# EXHIBIT D EXTERIOR PAINT SELECTION DIAGRAM

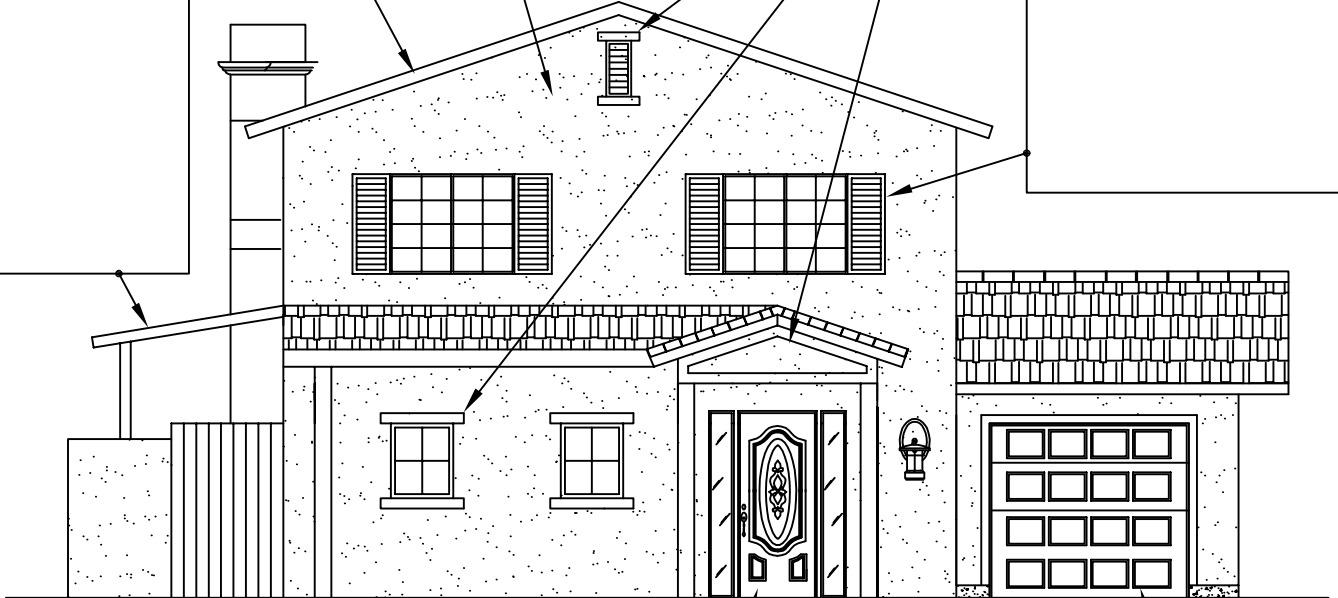
FACIA COLOR:

STUCCO / SIDING COLOR:

ACCENT COLOR:

PATIO / TRELLIS COLOR:

SHUTTER COLOR:



FENCE WALL COLOR

FRONT DOOR COLOR:

GARAGE DOOR COLOR:

ADDITIONAL NOTES or COMMENTS:

**EXHIBIT E**  
**NOTICE OF COMPLETION**

Rancho Highlands Community Association Architectural Project Notice of Completion

Name(s) of Owner: \_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

Telephone Number: \_\_\_\_\_ Application #: \_\_\_\_\_

Type of Improvement Completed: \_\_\_\_\_

Project Address: \_\_\_\_\_

I or We the owner(s) of the above property do hereby state that the subject project was completed in accordance with the approved Plans and that no changes or alterations were incorporated.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

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*For Committee Use*

Date of Final Inspection: \_\_\_\_\_

Property is in: \_\_\_\_\_ Compliance \_\_\_\_\_ Non-Compliance

Reason(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Architectural Control Committee Signatures:

Member: \_\_\_\_\_

Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Member: \_\_\_\_\_

Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Member: \_\_\_\_\_

Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date