

# Rancho Highlands Community Park Reservation Policy and Request Form

The following policy applies to all individuals or groups requesting to reserve space in the park:

## 1. First-Come, First-Serve Policy

- The park operates on a first-come, first-serve basis. While reservations are accepted as requests, they do not guarantee exclusive use of the park space.
- If a space is already occupied upon arrival, reservation holders may not ask current users to relocate.

## 2. Courtesy and Noise Control

- To maintain a peaceful environment for nearby homeowners and other park visitors, all events must agree to keep noise to a minimum. Amplified music, loudspeakers, and excessive noise are strongly discouraged. Please be courteous to the immediate neighbors adjoining the park.

## 3. Guest Limits

- Each homeowner is permitted a maximum of 40 guests for park gatherings. Any gatherings exceeding 40 guests requires prior written approval from the Association Manager. Pool area guests are limited to 10 guests due to pool area capacity restrictions.
- Please do not use the turf areas immediately adjacent to the pool and tennis/pickleball courts to set up easy-up tents, barbeques or other facilities. No party tables, tents, etc. allowed in the pool area itself.
- **Approval Process for Large Gatherings:** Requests for gatherings larger than 40 guests must be submitted at least two weeks in advance and should include details on the function, date, time, and estimated number of guests.

## 4. Conduct and Respect for the Park and Other Visitors

- Homeowners are responsible for ensuring that all guests respect other visitors and the park facilities. Misconduct may result in revocation of park privileges or future reservation requests.
- Alcoholic beverages are not permitted.
- Please remove all trash not able to be contained in the park's waste receptacles.

## 5. Reservation Request and Signing Requirement

- *A reservation request form must be completed, signed, and returned to Avalon Management to hold a space for an event or gathering.* The signature indicates acknowledgement with all terms for park usage outlined in this policy.

**By signing the reservation request, users agree to abide by all guidelines set forth in this policy. Non-compliance may result in being asked to leave the park area immediately if these rules are not followed.**

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Homeowner or Authorized Tenant Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_ Event Date and Time: \_\_\_\_\_