

RANCHO HIGHLANDS COMMUNITY ASSOCIATION
REGULAR SESSION BOARD OF DIRECTORS MEETING
October 24, 2019
NOTICE and AGENDA

Location: Avalon Management Temecula Office, 43529 Ridge Park Drive, Temecula, CA 92590.

Call to Order: Immediately following the Organizational Meeting scheduled at 6:00pm

Membership Participation (3 Minutes per Home)

- A. Announcement of Prior Executive Session Meeting
 - a. Announcement of Prior Executive Session Meeting held September 26, 2019.
- B. Discussion & Adoption of Prior Regular Meeting Minutes
 - a. September 26, 2019
 - b. September 26, 2019 Annual Meeting Minutes
- C. Treasurer's Report
 - a. September 2019 Financials
 - b. Check approvals: None
- D. Committee Reports
 - a. Architectural - Status Report
 - i. Architectural Committee Minutes
 - ii. Discussion regarding gazebo rules
 - b. Landscape Committee Report – Discuss lower lot monument conversion
 - i. Water usage report
- E. Management Report
 - a. Manager Report –
 - i. Total Care Surveillance System Checklist
 - ii. Community Event Update
 - b. Work Order Report
- F. Unfinished Business
 - a. Review proposals submitted by Canyon Springs Landscaping for monument area landscaping conversion.
- G. New Business
 - a. Review and consider proposal for Canyon Springs Landscaping contract increase to \$5,806.00, effective January 1, 2020.
 - b. Review and consider proposal for tree removal (3) in the amount of \$2,700.00.
 - c. Review and consider approval of the Level 3 Reserve Study update as submitted by ARS, Inc.
 - d. Review and consider approval of the 2020 Pro Forma Operating Budget and monthly assessment.
- H. Homeowner Correspondence

Next Scheduled Meeting: The next Board of Directors Meeting date is December 5, 2019.

Adjournment